

Kinsley-Offerle School District U.S.D. #347  
Board of Education Meeting  
Monday, June 13, 2016 @ 6:30 p.m. Minutes  
HS Old Band Room

**I. CALL MEETING TO ORDER**

The meeting was called to order at 6:32 pm by Vice-President Karen Myers.

**Members Present**

Karen Myers-Vice President  
Kathy Brown  
Ryan Strate  
Brian Taylor  
Zach Townsend  
Dwight Wetzel

**Staff Present**

Bob Davies, Superintendent  
Alicia Hodges, Board Clerk  
Becky Burcher, KOES Principal  
Bill King, KJSHS Principal

**II. RECOGNITION OF VISITORS AND PUBLIC COMMENTS**

Sue Bagby - Edwards County Sentinel  
Mark Frame – Assistant HS Track Coach

**III. ADOPTION OF AGENDA**

Motion was made by Ryan Strate, seconded by Brian Taylor to approve the printed agenda as amended.  
Added Discussion Item #8 – Open sealed bids for items placed for sale at the April 25, 2016 meeting  
and add Action Item #5 – Sale of said items.  
**4-0, motion passed.**

**IV. APPROVE MINUTES**

Motion was made by Ryan Strate, seconded by Zach Townsend to approve the minutes from the May 9,  
2016 meeting as presented.  
**4-0, motion passed.**

**V. CONSENT AGENDA**

1. Financials
2. Donations
3. Thank you

Motion was made by Zach Townsend and seconded by Ryan Strate to approve the Consent  
Agenda as presented.  
**4-0, motion passed.**

**VI. REPORTS, PRESENTATION, AND/OR WRITTEN COMMUNICATION**

1. Principals Report – Elementary report presented by Mrs. Burcher  
Junior/High School report presented by Mr. King.
2. Monthly/End of the Year Report –presented by Mrs. Davies

## VII. DISCUSSION ITEMS

1. KSDE Vision

### 7:30 pm – Dwight Wetzel entered the meeting

2. iPad Wrap-up
3. Job Descriptions-First Look
4. Fees for 2016-2017 School Year
5. Schedules
6. Shelter/Gymnasium

### 7:50 pm – Kathy Brown entered the meeting

7. Meeting dated for BOE for 2016-2017
8. Open sealed bids for items placed for sale at the April 25, 2016 meeting

## VIII. EXECUTIVE SESSION

### 1. Business privacy interest

Motion was made by Dwight Wetzel, seconded by Ryan Strate to go into Executive Session at 8:25 p.m., with administration, to discuss confidential financial data or trade secrets of business, to protect the privacy interest of the business to be discussed and return to open session at 9:00 p.m.

**6-0; motion passed.**

Motion was made by Dwight Wetzel, seconded by Ryan Strate to go into Executive Session at 8:35 p.m., with administration, to discuss confidential financial data or trade secrets of business, to protect the privacy interest of the business to be discussed and return to open session at 8:40 p.m.

**6-0; motion passed.**

Motion was made by Dwight Wetzel, seconded by Brian Taylor to go into Executive Session at 9:12 p.m., with administration, to discuss confidential financial data or trade secrets of business, to protect the privacy interest of the business to be discussed and return to open session at 9:17 p.m.

**6-0; motion passed.**

Motion was made by Dwight Wetzel, seconded by Brian Taylor to go into Executive Session at 9:17 p.m., with administration, to discuss confidential financial data or trade secrets of business, to protect the privacy interest of the business to be discussed and return to open session at 9:23 p.m.

**6-0; motion passed.**

### 2. Negotiations

Motion was made by Dwight Wetzel, seconded by Zach Townsend to go into Executive Session at 8:41 p.m., with administration, to discuss negotiations to protect the public interest in negotiating a fair and equitable contract and return to open session at 8:51 p.m.

**6-0, motion passed.**

### 3. Personnel

Motion was made by Dwight Wetzel, seconded by Brian Taylor to go into Executive Session at 8:53 p.m., with administration, to discuss matters of non-elected personnel in order to protect the privacy and interest of individual(s) to be discussed and return to open session at 9:08 p.m.

**6-0, motion passed.**

Motion was made by Karen Myers, seconded by Zach Townsend to go into Executive Session at 9:09 p.m., with administration, to discuss matters of non-elected personnel in order to protect the privacy and interest of individual(s) to be discussed and return to open session at 9:24 p.m.

**6-0, motion passed.**

Motion was made by Karen Myers, seconded by Zach Townsend n Strate to go into Executive Session at 9:24 p.m., without Principals, to discuss matters of non-elected personnel in order to protect the privacy and interest of individual(s) to be discussed and return to open session at 9:34 p.m.

**6-0, motion passed.**

Motion was made by Karen Myers, seconded by Zach Townsend n Strate to go into Executive Session at 9:34 p.m., without administration, to discuss matters of non-elected personnel in order to protect the privacy and interest of individual(s) to be discussed and return to open session at 9:43 p.m.

**6-0, motion passed.**

## **IX. ACTION ITEMS**

### **1. Hire staff**

Motion was made by Zach Townsend, seconded by Brian Taylor to hire the following:

Ms. Amber Castaneda – HS Cheer Co-Sponsor  
Ms. Mindy Phillips– HS Cheer Co-Sponsor  
Ms. Krystle Jacobs – JH Cheer Sponsor  
Mr. Mark Frame – Head HS Track  
Mrs. Kellie Katz – Freshman Class Sponsor  
Mrs. Dawn Haynes – Freshman Class Sponsor  
Ms. Renee Waters – Elementary Teacher  
Ms. Corinne Wray – Emergency Substitute Teacher  
Mrs. Reba Kohn – 2016-2017 Summer Calendar Creator

**6-0, motion passed.**

Motion was made by Dwight Wetzel, seconded by Ryan Strate to advertise the following positions:

Assistant HS Boys Basketball  
Assistant JH Girls Basketball  
Assistant HS Track

**6-0, motion passed.**

### **2. Negotiations**

Motion was made by Dwight Wetzel, seconded by Zach Townsend to approve the negotiated agreement with the changes accepted by both the Board of Education and the Kinsley-Offerle Education Associations. Changes include:

*Extending the one year \$1,500 to the 2016-2017 school year*  
*Add \$500 to the base pay for teachers*  
*Allow steps and column movement for staff who are eligible.*  
*Add Step 31 to MS+60 or advanced degree column*  
*Delete section IX of the negotiated agreement.*

**6-0, motion passed.**

### **3. KASB Dues and Legal Services**

Motion was made by Brian Taylor, seconded by Dwight Wetzel to renew the board's affiliation with KASB in the amount of \$5,359.00 and pay the Legal Assistance Fund Service fee of \$1,650.00.

**6-0, motion passed.**

**4. Contingency Fund**

Motion was made by Brian Taylor, seconded by Zach Townsend to allow the contingency funds to be utilized for the iPad lease and for the July and August payroll if needed.

**6-0, motion passed.**

**5. Sell of School Property**

Motion was made by Ryan Strate, seconded by Dwight Wetzel to sell the shot maker to Jesse Vincent from Grinnell Middle School for \$25.00.

**6-0, motion passed.**

Motion was made by Brian Taylor, seconded by Dwight Wetzel to sell the following items:

- 1) 2 – 28,000 BTU air conditioners to Miles Peppard for \$37.50 each
- 2) 17.5” air conditioner to Alicia Hodges for \$20.00, with the right to decline if there is not one available.
- 3) If there is not a 17.5” available, Miles Peppard may purchase the 3<sup>rd</sup> unit at \$5.00

**6-0, motion passed.**

**X. SUGGESTED TOPICS FOR THE NEXT MEETING**

- End of year financials and transfers
- Review Summer Food Service Program
- BOE Meeting dates for 2016-2017
- Enrollment Fees for 2016-2017

**XI. ADJOURNMENT**

Motion was made by Brian Taylor; seconded by Dwight Wetzel at 10:00 p.m. to adjourn.

**6-0; motion passed.**

Approved: June 27, 2016

Board President: 

Board Clerk: 

**USD 347 Mission Statement**

The purpose of USD 347 is to provide an equal opportunity for each student to receive a quality education to reach his or her full potential, and become a productive member of a diverse and changing society.