

**Kinsley-Offerle School District U.S.D. #347  
Board of Education Regular Meeting Minutes  
Monday, October 14, 2019  
6:30 p.m., KJSHS Band Room**

**CALL REGULAR MEETING TO ORDER**

The regular meeting was called to order at 6:30 pm by the Board President, Cliff Young

**Member Present:**

Cliff Young – President  
Kathy Brown  
Mitchell Craft  
Linette Miller  
Kelsey Peterson  
Andy Stegman

**Staff Present**

Becky Burcher, Superintendent  
Brenna Dooley, KOES Principal  
Luke Ritchie, KJSHS Principal  
Alicia Hodges, Board Clerk  
Shawna Dockendorf –Teacher  
Judy Nietling –Teacher  
Jamie Burkhart – Social Worker  
Corey Dunlap – Athletic Director

**Kelsey Peterson entered the meeting a 6:31 pm.**

Letter of resignation from Cliff Young, BOE President was read.

**Cliff Young left the meeting at 6:32 pm.**

A motion to appoint Andy Stegman as President Pro-Tempore was made by Linette Miller, seconded by Kelsey Peterson.

**Motion passed: 4-0**

**ADOPTION OF AGENDA**

Motion was made by Linette Miller seconded by Kelsey Peterson, to approve the agenda as amended.  
Add to Discussion #9 – Lunch Program

**Motion passed: 4-0.**

**APPROVE MINUTES**

Motion was made by Linette Miller, seconded by Kelsey Peterson, to approve the minutes for the September 23, 2019 meeting as presented.

**Motion passed: 4-0.**

**CONSENT AGENDA**

1. Financials
2. Resignation – Jennifer Wyatt-Jones as Freshman Class Sponsor

Motion was made by Kathy Brown, seconded by Linette Miller to approve the Consent Agenda as presented.

**Motion passed: 4-0.**

Motion was made by Linette Miller, seconded by Kathy Brown, to approve the minutes for the September 9, 2019 meetings as presented.

**Motion passed: 4-0.**

**Mitchell Craft entered the meeting at 6:38 pm.**

## **REPORTS**

1. Teacher Talks – Shawna Dockendorf, KOES 3<sup>rd</sup> Grade Teacher  
Judy Nietling, KOES 5<sup>th</sup> Grade Teacher  
Jamie Burkhart, Social Worker

**Shawna Dockendorf, Judy Nietling and Jamie Burkhart left the meeting at 6:48 pm**

2. Superintendent Report – Presented by Mrs. Burcher

## **DISCUSSION ITEMS**

1. Track Uniforms

**Corey Dunlap left the meeting at 7:23 pm**

2. Facilities Update
  - a. Dome – Proposal to install fire alarm communication system
  - b. Football Field – New Score Board Installed and working, Chain link added to the west end of the bleacher, hand rails needed and sound system is in need of repair.
  - c. Track Surface – Estimates for replacement
  - d. Dishwasher for KJSHS Kitchen has been ordered
3. Board Goals for the 2019-2020 school year.
4. Federal Grant Accounting Policies/Procedures
5. Board Retreat
6. Tri-county Special Education Cooperative By-Laws
7. Sale/Disposal of Property
8. List of Projected District Needs
9. Lunch Program

## **EXECUTIVE SESSION**

### **Personnel**

Motion was made by Linette Miller seconded by Mitchell Craft to go into Executive Session with administration at 8:13 to discuss one or more employee's performance, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 8:40.

**Motion passed: 5-0.**

Motion was made by Kathy Brown, seconded by Linette Miller to go into Executive Session with administration at 8:41 to discuss candidates for staff positions, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 8:46.

**Motion passed: 5-0.**

**Students**

Motion was made by Mitchell Craft, seconded by Kathy Brown go into Executive Session with administration at 8:48 to discuss confidential student(s) information, pursuant to the exception relating to actions adversely or favorably affecting a student(s) under KOMA, and the open meeting to resume in the board room at 9:03.

**Motion passed: 5-0.**

Motion was made by Kelsey Peterson, seconded by Linette Miller to go into Executive Session with administration at 9:03 to discuss confidential student(s) information, pursuant to the exception relating to actions adversely or favorably affecting a student(s) under KOMA, and the open meeting to resume in the board room at 9:13.

**Motion passed: 5-0.**

Motion was made by Kathy Brown, seconded by Mitchell Craft to go into Executive Session with administration at 9:13 to discuss confidential student(s) information, pursuant to the exception relating to actions adversely or favorably affecting a student(s) under KOMA, and the open meeting to resume in the board room at 9:15.

**Motion passed: 5-0.**

**ACTION ITEMS**

Motion was made by Kelsey Peterson, seconded by Linette Miller to approve hiring Alicia Hodges as an Freshman Class Sponsor.

**Motion passed: 5-0.**

Motion was made by Linette Miller, seconded by Kelsey Peterson to approve the KOES and KJSHS Site Council memberships as presented.

**Motion passed: 5-0.**

Motion was made by Linette Miller, seconded by Kelsey Peterson to regretfully accept the resignation of Cliff Young as Board of Education President.

**Motion passed: 5-0.**

Motion was made by Linette Miller, seconded by Mitchell Craft to approve the design and purchase of the JH and HS track uniforms as presented.

**Motion passed: 5-0.**

**SUGGESTED TOPICS FOR THE NEXT MEETING**

*Next regularly scheduled meeting: Monday, November 11, 2019*

*Welcome to the newly elected board members.*

*Dinner and a Movie*

*Volunteers are needed for Reality U at KHJSH November 13 from 8 am to 12 pm.*

*Volunteers are needed for Body Venture at KOES on November 20.*

**ADJOURNMENT**

Motion was made by Mitchell Craft, seconded by Kelsey Peterson to adjourn the meeting at 9:26 pm.

**Motion passed: 5-0.**

Approved on: 11/11/19  
Board President Brian R. V. [Signature]  
Board Clerk Alicia Hodges

