

Kinsley-Offerle School District U.S.D. #347
Board of Education Regular Meeting Minutes
Monday, July 14, 2025
6:30 p.m., KJSHS Band Room

CALL REGULAR MEETING TO ORDER

The regular meeting was called to order at 6:38 pm by the Board President, Mitchell Craft

Member Present:

Mitchell Craft - President
Kurth Lancaster
Robby Parry
Burke Schroeder

Staff Present

Dr. Lori Amaro – Superintendent
Alicia Hodges - Board Clerk
Hannah Brown – KOES Principal

ELECTION OF BOARD PRESIDENT AND VICE-PRESIDENT

Motion was made by Kurth Lancaster, seconded by Burke Schroeder to elect Robby Parry for Board President for the 2025-2026 school year.

Motion passed: 4-0

Motion was made by Robby Parry, seconded by Kurth Lancaster to elect Mitchell Craft for Board Vice-President for the 2025-2026 school year.

Motion passed: 4-0

ADOPTION OF AGENDA

Motion was made by Kurth Lancaster seconded by Burke Schroeder, to approve the agenda as presented.

Motion passed: 4-0.

APPROVE MINUTES

Motion was made by Burke Schroeder seconded by Kurth Lancaster, to approve the minutes for the June 23, 2025 regular meeting as presented.

Motion passed: 4-0.

CONSENT AGENDA

1. Appointments

- a. Appoint Clerk of the Board - Alicia Hodges
- b. Appoint Deputy Clerk – Hannah Brown
- c. Appoint District Treasurer – Beth Schmitt
- d. Appoint Group Health Administrator –Alicia Hodges
- e. Appoint Food Service Representative – Alicia Hodges
- f. Appoint Food Service Determining Official – Alicia Hodges
- g. Appoint Food Service Hearing Official – Lori Amaro
- h. Appoint Freedom of Information Officer –Lori Amaro
- i. Appoint Civil Rights Coordinator –Lori Amaro
- j. Appoint School Attendance/Truancy Officer – Kyle Bright & Hannah Brown
- k. Appoint KPERS Representative –Beth Schmitt
- l. Appoint School Attorney –KASB Staff Attorneys
- m. Appoint Homeless/Migrant Coordinator –Jamie Bright

- n. Appoint Compliance Coordinator for Federal Anti-Discrimination Laws – Lori Amaro
- o. Appoint District Paper for School Notices – Edwards County Sentinel

2. Financials

- a. Authorize Early Payment of Claims
- b. Mileage reimbursement rate of \$0.70 per mile
- c. Financials
- d. Adopt Bank for District Funds
- e. Student Fees

3. Resolutions

- a. Adopt Resolutions to Establish Petty Cash Limits
- b. Adopt GAAP Waiver
- c. Resolution for Rescinding Policy Statements
- d. Adopt Home Rule Resolution
- e. Adopt Activity Fund Resolutions
- f. Resolution for Destruction of Records

Motion was made by Mitchell Craft, seconded by Burke Schroeder to approve the Consent Agenda as presented.

Motion passed: 4-0.

REPORTS

- 1. Superintendent's Report – Presented by Dr. Lori Amaro

DISCUSSION ITEMS

- 1. Play Ground Equipment Grant
- 2. Adams Brown Services
- 3. Governmental Relations Network Representative
- 4. Review of the 2025-2026 Budget
- 5. KASB Convention
- 6. KASB Policy Updates
- 7. Classified Salary Schedule and Handbook
- 8. Budget Hearing has been set for August 11, 2025 at 6:30 pm

EXECUTIVE SESSION

Personnel

Motion was made by Kurth Lancaster seconded by Mitchell Craft to go into Executive Session with the superintendent and Hannah Brown at 7:23 to discuss open positions for the 2025-2026 school year, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 7:28.

Motion passed: 4-0.

Motion was made by Robby Parry seconded by Kurth Lancaster to go into Executive Session with the superintendent and Hannah Brown at 7:28 to discuss open positions for the 2025-2026 school year, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 7:33.

Motion passed: 4-0.

Motion was made by Kurth Lancaster, seconded by Mitchell Craft to approve the changes to the Classified Salary Schedule as presented.

Motion passed: 4-0

Motion was made by Kurth Lancaster, seconded by Burke Schroeder to approve the changes to the Classified Handbook as presented.

Motion passed: 4-0

Motion was made by Kurth Lancaster, seconded by Mitchell Craft to approve the publication of the proposed District Budget for the 2025-2026 school year as presented.

Motion passed: 4-0

SUGGESTED TOPICS FOR THE NEXT MEETING

- *Next regularly scheduled meeting: Monday, July 28, 2025 at KOES*
 - o *Budget Hearing Monday, August 11, 2025*

ADJOURNMENT

Motion was made by Kurth Lancaster, seconded by Burke Schroeder to adjourn the meeting at 7:56 pm.

Motion passed: 4-0.

Approved on: July 28, 2025
Board President [Signature]
Board Clerk Olivia Hodges

Motion was made by Mitchell Craft, seconded by Kurth Lancaster to go into Executive Session with the superintendent and Hannah Brown at 7:34 to discuss one or more employees' performance, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 7:44.

Motion passed: 4-0.

Motion was made by Burke Schroeder, seconded by Robby Parry to go into Executive Session with the superintendent and Hannah Brown at 7:45 to discuss one or more employees' performance, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 7:50.

Motion passed: 4-0.

ACTION ITEMS

Motion was made by Kurth Lancaster seconded by Burke Schroeder to hire the following for the 2025-2026 school year.

Kaylee Martin – KJSHS Para Professional
Matt Schneweis – Athletic Trainer
Jenner Little – KAYS Sponsor, JH Scholars Bowl
Bryan Lunzmann – Esports, HS Scholars Bowl
Lori Amaro – Driver's Ed Instructor
Lori Amaro – Summer Driver's Ed Instructor
Dawson Mauk – Assistant JH Track Coach
Corey Dunlap – Summer Weights '26
Kara Neidig – Assistant JH Track Coach
Jan Alford – Assistant Shooting Sports Coach
Trevor Boggs – Head Golf Coach
Dustin Kraft – Head HS Track Coach
Dustin Kraft – Summer Weights '26
Kristine Puthoff – Head JH Track Coach
Kristine Puthoff – Assistant HS Track Coach
Larry Skelton – Head Shooting Sports Coach
Zach Stuckey – Head Baseball Coach
Bryce Herrmann – Assistant Baseball Coach

Motion passed: 4-0

Motion was made by Kurth Lancaster seconded by Burke Schroeder to pay up to \$11,800 towards the KOES Playground Project.

Motion passed: 4-0

Motion was made by Kurth Lancaster, seconded by Mitchell Craft to approve the use of Adams Brown to provide budge and auditing services for the 2025-2026 school year.

Motion passed: 4-0

Motion was made by Mitchell Craft, seconded by Kurth Lancaster to elect Tim Starkes as the district's Governmental Relations Network representative for the 2025-2026 school year.

Motion passed: 4-0

Motion was made by Kurth Lancaster, seconded by Burke Schroeder to approve the KASB Policy updates as amended.

Motion passed: 4-0